

**T.C.
MİLLİ EĞİTİM BAKANLIĞI**

KONAKLAMA VE SEYAHAT HİZMETLERİ

**YABANCI DİLDE TEMEL İLETİŞİM
(İNGİLİZCE)
222YDK116**

ANKARA 2012

- Bu modül, mesleki ve teknik eğitim okul/kurumlarında uygulanan Çerçeve Öğretim Programlarında yer alan yeterlikleri kazandırmaya yönelik olarak öğrencilere rehberlik etmek amacıyla hazırlanmış bireysel öğrenme materyalidir.
- Millî Eğitim Bakanlığınca ücretsiz olarak verilmiştir.
- PARA İLE SATILMAZ.

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EXPLANATION

KOD	222YDK116
ALAN	Konaklama ve Seyahat Hizmetleri
DAL/MESLEK	Tüm dallar
MODÜLÜN ADI	Yabancı Dilde Temel İletişim
MODÜLÜN TANIMI	Kişisel bilgilerle ilgili konularda dinleme, okuma, yazma,soru sorma ve sorulara cevap verme, konuşma ve iletişim kurma yeterliklerin verildiği derstir.
SÜRE	40/32
ÖN KOŞUL	Ön koşul yoktur.
YETERLİK	Yabancı dilde temel iletişim kurmak.
MODÜLÜN AMACI	Genel Amaç: Uygun ortam sağlandığında yabancı dilde kişisel bilgilerle ilgili konularda okuma, dinleme, anlama, yazma,soru sorabilecek ve sorulara cevap verebilecektir. Amaçlar: <ol style="list-style-type: none">1. Yabancı dilde kişisel bilgileri ile ilgili konularda soru sorup cevap verebilecektir.2. Yabancı dilde aile ve iş yaşamı ile ilgili konularda soru sorup cevap verebilecektir.
EĞİTİM ÖĞRETİM ORTAMLARI VE DONANIMLARI	Ortam: Sınıf Donanım: Tv, video, video kasetleri, cd oynatıcı ve cd ler, bilgisayar, interaktif cd'ler kulaklık, sözlükler
ÖLÇME VE DEĞERLENDİRME	Modülün içinde yer alan her öğrenme faaliyetinden sonra verilen ölçme araçları ile kendinizi değerlendirebileceksiniz. Modül sonunda ise kazandığınız bilgi ve becerileri ölçmek amacıyla, öğretmeniniz tarafından hazırlanacak ölçme araçları ile değerlendirileceksiniz.

INTRODUCTION

Dear Student,

Foreign language is known to be important in every field of sector in the present day. In the field of tourism it is still more important.

Our country has started full membership process for European Union. It would surely be possible to use the employment opportunities those will come up in this process only with qualified labor.

At this point the success of our country that will be one of the tourism center in Europe and even in the world depends on your qualified vocational training.

LEARNING ACTIVITY-1

AIM

If suitable conditions are provided you are going to be able to talk and give information about yourself and improve your writing, speaking, listening and reading skills and able to understand basic questions about you and your profession.

SEARCH

- You can write an autobiography of you including all details about you and your family.
- You can ask a friend to ask you questions about yourself and make dialogues together.

1. GIVING PERSONEL INFORMATION

1.1. Words to Learn

Spell(v)	:
Introduce(v)	:
Meet(v)	:
Pleased (adj)	:
Delighted (adj)	:
Double(n)	:
Hug(v)	:
Pretty (adj)	:
Wonderful (adj)	:
Ski (v)	:
Nationality (n)	:
Country (n)	:
Arrive (v)	:
Suppose(v)	:
Perfect(adj)	:
Suggest(v)	:
Vegetarian(adj)	:
Invite (v)	:

1.2. Introducing Yourself



Picture 1.1

- *Hi, my name is...../ Hello, I' m
- *Sorry, what's your first name again?
what was name
- *Could/May I have your name, please?
- *Would/Could you tell me your name, please?
- *How do you spell you name/last/first name?/It's.....
- *It'sbut please call me.....
- *Let me introduce myself. My name is.....
- *How do you do? I' m
- *How do you spell your name?
 - *I'd like to introduce you to.....
 - *Let me introduce you to.....
 - *Have you metbefore?
 - *Shall I introduce you?
 - *Do you want met o introduce you?
 - *I'd like you to meet.....
 - *This is my friend.....
- *How do you do?
 - *I' m pleased to meet you / It is very nice to meet you
delighted / Nice to meet you.
- *I'm delighted too.



Picture 1.2

A)

Sandra : Hello. I' m Sandra. What's your name?

Hiro : My name's Hiro

Sandra : Hello, Hiro.

B)

Sandra : John, this is Michael. Michael, this is John Mason.

Michael : Hello, John.

John : Hello, Michael

C)

Peter : Hello, Lucy.

Lucy : Oh, hi, Peter.

Peter : Sarah, this is my friend, Lucy.

Sarah : Nice to meet you, Lucy.

Lucy : Nice to meet you, too. I' m sorry. What's your name again?

D)

Sarah : What's your last name, Lucy?

Lucy : It's Patterson.

Sarah : How do you spell that?

Lucy : It's P-A double T-E-R-S-O-N.

Sarah : Thank you.

E)

A : Hi, I'm Tom. What's your name?

B : Anna

A : Sorry?

B : Anna.

F)

A : Hi, Dad. This is Dave.

B : Hello, Nice to meet you.

C : Nice to meet you.

G)

A : Hello, John. How are you?
 B : I' m fine, thanks. And you?
 A : Very well, thank you.

Saying Goodbye:

- *Bye
- *Goodbye
- *See you (Tomorrow, on Saturday, etc.)
- *Good night



Picture 1.3

1.3. Greetings

<p>A : How are you? How are you doing? How is it going? How are things? How about yourself? How are you getting on? What have you been up to?</p>	<p>B : I' m fine, thank you. And you? I' m OK / Alright / Good. I' m doing fine, and you? Pretty good / Not bad. So so, and you? Very well/ Fine, thank you. I' m fine, too.</p>
---	--

Greetings in passing

- Hello
- Hi
- Good morning
- Good evening
- Hey, John
- How's it goin'?' (going?)

Greetings before a conversation:

Nice to see you
Long time no see (I haven't seen you in a while)
How are things?
It's been a while
What's new? (not much)

A)

A : Hi Corey.
B : Hey, Jennifer. Good to see you .(hug)
A : You too. How' ve you been?
B : Busy, you?
A : Pretty good. How's your new job?
B : It's okay. There's lot to learn. What's new with you?
A : Not much. The kids are back at school.

B)

A : Hello, John. How are you?
B : I'm fine, thanks. And you?
A : Very well, thank you

C)

Ana : Manuel, this is Kate and Philip
Manuel : Nice to meet you.
Kate and Philip : Pleased to meet you Manuel.
Manuel : Are you British?
Philip : Yes, we're from London.
Ana : I love London! It's a wonderful city.
Philip : Where are you from?
Manuel : We are from Canada
Kate : The Sierra Nevada is a great place to ski.
Ana : Yes, it is.
Manuel : I' m hungry. Are you hungry?
Kate : Yes, I am. ! How about something to eat and drink?
Philip : Let's go!

1.4. Origin and Nationality



Picture 1.4

*Where are you from?
*Where do you do come from?
*Which country do you come from?
*What nationality are you?
*What is your nationality?
*Are you from.....?
*Are you.....?
-I'm.....
-I come from.....

Countries and Nationalities

Bulgaria = Bulgarian
Greece = Greek
Georgia = Georgian
Armenia = Armenian
Azerbaijan = Azerbaijani
Iran = Iranian
Syria = Syrian
Africa = African
Asia = Asian
Austria = Austrian
Belgium = Belgian
Cyprus = Cypriot
Europe = European
Germany = German
Switzerland = Swiss
Iraq = Iraqi
Italy = Italian



Picture 1.5

A)
Paul : Hi! My name is Paul
Mary : Hello! I'm Mary and this is Carlos
Paul : Where are you from Mary?
Mary : I'm from Spain
Paul : Are you from Spain, Carlos?
Carlos : No, I'm not. I'm from Brazil
Paul : Are you students?
Mary : Yes, we are

B)
Mark : Where are you from Sandra?
Sandra : I'm from Italy. Where are you from?
Mark : I'm from England



Picture 1.6

C) Carlos and Adrew arrive at 16 Victoria Street. They park the car in the garage and take Carlos's suitcase out of the boot. Andrew opens the door and invites Carlos in.

Andrew : Sarah! We're here!
Sarah appears at the top of the stairs and walks down the stairs very quickly.
Sarah : Hello, Andrew! You must be Carlos...
Carlos : And you must be Sarah! Pleased to meet you.
Sarah : It's nice meeting you, too!
Andrew : I'm going to put Carlos's suitcase upstairs in the spare room.
Andrew goes upstairs with Carlos's suitcase
Carlos : So, Sarah, Andrew tells me you're a fashion designer.
Sarah : Yes, I am. I love clothes and the fashion world.

Carlos : Do you like Spanish designers?
Sarah : Yes, I do. I enjoy going to the fashion shows in Madrid and Barcelona. You can see all the important Spanish designers there. What do you do, Carlos?
Carlos : I'm an architect.
Sarah : Oh, that's interesting. Do you like your job?
Carlos : Yes, I do. Hey, we're both in the design business!
Sarah : Yes, I suppose we are.
Andrew reappears.
Andrew : I'm starving! Are the two of you hungry?
Sarah : Yes, I'm so hungry.
Carlos : So am I!
Andrew : Great, let's go then!
Sarah : Where are we going, Andrew?
Andrew : To lunch, my dear cousin.
Sarah : Yes, I know we're going to lunch, but where? Do you have a restaurant in mind?
Carlos, Andrew and Sarah stop and look at each other.
Then they begin to laugh.
Andrew : Carlos, what type of food do you like?
Carlos : Oh, I don't mind. You know me...I'm easy to please.
Andrew : Can you suggest a restaurant, Sarah?
Sarah : Well, I know a very little restaurant here in Brighton, and it has got quite a few vegetarian dishes.
Carlos : Are you a vegetarian, Sarah?
Sarah : Yes I'm.
Andrew : Then that settles it. It sounds perfect.
Carlos : With all this talk about food, I'm getting hungry!
Andrew : Let's go then.

Self Check

- 1) What is Sarah's job?
- 2) Is Carlos an architect or engineer?
- 3) Where are they going?
- 4) Who is vegetarian?
- 5) Where do they live?

APPLICATION ACTIVITY

Use vocational phrases when necessary.

Steps of Process	Suggestions
➤ Collect all the necessary information and words to introduce yourself as well as greeting words and nationalities.	➤ First read the instructions and explanations carefully. If you don't know the meaning of a word, look up the word in an English dictionary and learn its meaning. Try to understand the tenses of the verbs. Be sure that you understand the sentences correctly and pronounce them correctly
➤ Prepare a presentation about yourself using slides	➤ Arrange the parts of your presentation following the information given here ; be careful with the words and spelling.
➤ Perform your presentation in the classroom	➤ Perform your presentation in the classroom and try to answer the questions asked by your peers.

At the end of this activity you will be able to give information about yourself and greet others and answer questions about yourself easily.

CHECKLIST

If you have behaviors listed below, put (X) in “Yes” box for earned your the skills within the scope of this activity otherwise put (X) in “No” box.

Evaluation Criteria	Yes	No
1. Did you find out the words that you don't know?		
2. Did you look up the meanings of the words from the dictionary?		
3. Can you give information about your self?		
4. Can you greet the people?		
5. Can you talk about nationalities and countries?		
6. Can you communicate with the other people and ask personal questions?		
7. Do you know how to communicate with your peers?		
8. Do you know meaning of the words that you write about?		
9. Do you pronounce the words correctly?		
10. Do you use the suitable tenses in your sentences?		


EVALUATION

Please further review your "No" answers in the form at the end of evaluation. If you do not feel confident, repeat learning activity. If you say "Yes" to all questions, move onto the "Measuring and Evaluation".

MEASURING AND EVALUATION

1 Write The Words On The Identity Card.

Address	Age	Country	Job
Married?	Phone number	Name	

.....	1Rosalinda Cantarelli	
.....	2Italy	
.....	333 via Pavan, Milan	
.....	4482 9762	
.....	523	
.....	6Nurse	
.....	7Yes	

2 Write the questions.

1?
Rosalinda Cantarelli.

2.....?
Italy.

3.....?
33 via Pavan, Milan.

4.....?
482 9762

5.....?
She' s 23.

6.....?
She' s a nurse.

7.....?
Yes, she is.

3 Answer these questions about Rosalinda Cantarelli.

Use short answers.

1 Is Rosalinda from the United States?

.....

2 Is she from France?

.....

3 Is she from Italy?

.....

4 Is she 22?

.....

5 Is she 23?

.....

6 Is she a shop assistant?

.....

7 Is she a nurse?

.....

8 Is she married?

.....

4 Stand up and practise.

Hi,.....How are you?

Fine , thanks,.....And you?

OK, thanks.

Fine, thanks.

Very well, thanks.

5 Match the questions and answers.

1 Who's she?

a She' s 17.

2 Are you American?

b I don' t know.

3 Is Oxford a big city?

c No, it' s small.

4 How old is she?

d It' s my sandwich!

5 Where are you from?

e No, I' m Australian.

6 What's this?

f Turkey

6 Read the sentences and number the lines in the conversation

- 1)...Fine, thanks.
- 2)...I'm OK, thanks. And you?
- 3)...Hello. My name's Rita. What's your name?
- 4)...Hello, Tina. Hello, Mary.
- 5)...I'm Tina, and this is Mary.
- 6)...Hello, Rita. How are you?

7 Back-chaining:

Hill
Mary Smith
My name's Mary Smith
Hello, My name's Mary Smith. Mary Smith.
Hello! My name's Mary. Mary Smith Hill. What your name?

8 Complete the conversation.

Ryan : Hello. ⁽¹⁾.....Ryan Gaskell.
Jordan : Pleased to ⁽²⁾.....you, Ryan.
⁽³⁾.....name's Jordan Morris.
Ryan : Nice to meet ⁽⁴⁾....., too, Jordan.

9 Lucy is talking to a new colleague. Complete the sentences using the letters given.

Lucy : Hi. I'm Lucy. What's ¹y.....name?
Daniel : ²M.....name's Daniel Barre. What's ³y.....ast name?
Lucy :Patterson. Lucy Patterson. And this is ⁴o.....company.
As you know, ⁵i.....name is Streetwise.
Lucy : That man is ⁶o.....Managing Director.
⁷H.....name's Ian Carter.
Daniel : And who's that woman?
Lucy : That's ⁸m.....boss. ⁹H.....name's Olive Gren.
Lucy : This is ¹⁰o.....office. this is ¹¹m.....desk. That's a photo
of ¹²m..... parents at ¹³t..... House. And that's
¹⁴y.....desk over there.

10 Fill in the gaps with suitable prepositions (in, at,on)

1. I get up8 o' clock.
2. They watch TVthe evenings.
3. We go to cinema.....the weekends.
4. She doesn' t go to schoolSunday.
5. I don' t play computer games.....weekdays.

Please compare the answers with the answer key. If you have wrong answers, you need to review the Measuring and Evaluation. If you give right answers to all questions, pass to the next learning activity

LEARNING ACTIVITY-2

AIM

If suitable conditions are provided you are going to be able to talk and give information about yourself and your family and you can also improve your writing, speaking, listening and reading skills and able to understand basic questions about you and your family and your profession.

SEARCH

- You can prepare a family tree including all family members.
- You can ask a friend to ask you questions about your family and profession and make dialogues together.

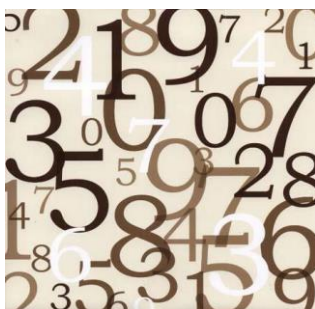
2 INTRODUCTION OF YOUR FAMILY AND TALKING ABOUT JOBS

2.1. Words to Learn

Watch(v)	:
Sleep(v/n)	:
Birthday (n)	:
Date(n/v)	:
Live(v)	:
Separately (adv)	:
Only (adv)	:
Immediate (adj)	:
Tell(v)	:
Ask(v)	:
Law (n)	:
Parents (n)	:
Flat(n)	:
Favourite (adj)	:
occupation/profession (n)	:
self employed (adj)	:
estate agent (n)	:
voluntary (adj)	:
internship (n)	:

position(n) :
 responsibility (n) :
 applicant (n) :
 exciting (adj) :
 require (v) :
 experience (n) :

2.2. Numbers/Months Of The Year/Days Of The Week/Dates



Picture 2.1

Numbers:

1	one	1 st	first
2	two	2 nd	second
3	three	3 rd	third
4	four	4 th	fourth
5	five	5 th	fifth
6	six	6 th	sixth
7	seven	7 th	seventh
8	eight	8 th	eighth
9	nine	9 th	ninth
10	ten	10 th	tenth
11	eleven	11 th	eleventh
12	twelve	12 th	twelfth
13	thirteen	13 th	thirteenth
14	fourteen	14 th	fourteenth
15	fifteen	15 th	fifteenth
16	sixteen	16 th	sixteenth
17	seventeen	17 th	seventeenth
18	eighteen	18 th	eighteenth
19	nineteen	19 th	nineteenth
20	twenty	20 th	twentieth
30	thirty	30 th	thirtieth
40	forty	40 th	fortieth
50	fifty	50 th	fiftieth
60	sixty		
70	seventy		

80 eighty
90 ninety
100 a hundred / one hundred



Picture 2.2

Days of the week:

Monday
Tuesday
Wednesday
Thursday
Friday
Saturday
Sunday

Months of the Year

January
February
March
April
May
June
July
August
September
October
November
December

Self Check

- 1) If the Sunday is the first day of the week, which is the third day / the seventh day?
- 2) Which days do you go to school?
- 3) Which days do you watch TV a lot?

- 4) Which days do you sleep a lot?
- 5) What day is it tomorrow?
- 6) What days do you like?
- 7) What days don't you like?
- 8) When is your birthday?

Dates:

You can write the dates as the following;

January 1st, 2013 or 1 January,2013

June 1st,2012

Name of day (the) number of day (of) name of month number of year
 (Monday) the first of June 2012

OR

March 3rd, 2012

Name of day name of month number of day number of year
 (Tuesday) March the third, 2012

Addresses:

- A : Where do you live?
 What's your address?
- B : I live in High Street
 or I live at 24 Greystone Street
- A : Is that in Chicago?
- B : No, it is in River Grove.

Telephone Numbers:

- A : What's your telephone number?
- B : It's.....
 I don't have a phone.

We say each telephone number separately and we say Oh for 0 (zero)

Saying how old you are

How old are you?
 I'm years old./I'm

2.3. Talking About Your Family



Picture 2.3

Family Words:

Aunt/ uncle on my mother' s / father' s side
A distant relative
Sibling
Mother / Father
Daughter/ Son
Daughter/ Son in- law / Father – in –law /Mother- in – law
Great- grandchildren / Granddaughter/Grandson/ Grandchild
Aunt/ Uncle
Adopt(ed)
Divorced
Stepfather/Stepmother
Orphan
Married
Single
Widow/Widower
Single parent
Husband/Wife
Nephew/Niece
Parent
Great-grandparents
Next of kin= your closest relative

Introducing your family

- * This is my mother/ mom.
- * This is my father / dad.
(These are my parents)
- * This is my wife.
- * This is my husband.
- * There are five people in my family.
(My mother, my father, my older brother, my older sister, me, my younger brother.)
I have two brothers.
- * One is older.
- * One brother is older (than me).
- * One is younger

- * I have one sister.
- * I'm number three.



Picture 2.4

Asking about family

- * How many brothers and sisters do you have?
- * What number are you?
- * He's the oldest (of five children)
- * She's the youngest.
- * Cindy doesn't have any brothers or sisters.
- * Jared is an only child.
- * How many children do you have?
- * We have two. One son and one daughter.
- * Do you have any kids?
- * No, I'm not married.
- * I come from a large / medium- sized/ small family
- * My family is large / medium sized / small
- * There are seven people in my immediate family
- * What does your wife / husband do? She is.....
- * Do you have (any) children? Yes, I've gotboys/ sons
Have you got.....?
- * How old are they? - My oldest son/ boy is..... years old.
 - The oldest one is...
 - The second oldest is...

- * May I ask what they do?
 - * Could you tell me
- } how old they are?
- } where he/ she goes to school?

A)

A : Do you have a any brothers or sisters/siblings?

B : Yeah, I have got 3 sisters, but no brothers

Or

B : And a brothers

or

B : No, I' m an only child

A : How old are they?

B : The oldest (one) is 23. The second oldest is 21, and the youngest is.....

Or

B : The oldest sister....., the other one is.....

Or

B : The older oneand the younger (one) is.....

B : My older brotherthe other (one) is.....

A : What do they do?

B : The oldest (one) is married, the second oldest is in college and the youngest is still in high school.

A : What about your dad / father? / What does he do?

How

B : Oh, He is a lawyer

Or

B : He works for a law firm.

A : And your mom/ mother? – does she work too?

B : Yeah, she is a journalist

Or

B : She works for a travel magazine

Or

B : No, she is a housewife.

A : Are you married?

B : Yes I'm

Or

B : No, I ' m single / divorced/ widow

B) Read about Jack. Check the words in your dictionary.

My friend Jack

My best friend's name is Jack. He's very nice, and he's really funny. He's 22 and he's a student at the university. He isn't married, but he has a beautiful girlfriend. Her name is Sandy, and she is American.

Jack's parents have a flat in Liverpool. It's near the centre of town. His father is a taxi driver, and his mother has a part-time job in a hotel.

He has two sisters. Their names are Mary and Liz. They're both at school.

Jack has a lot of CDs. His favourite music is rock'n'roll and his favourite group is the Muse. He is also a fan of Liverpool Football Club.

When we're together, we always have a good time.

2.4 Talking About Your Career

Every body's business is nobody's business



Picture 2.5

(Meaning: Every body's work, belongs just to himself)

Verbs to Learn

To resign

To quit

To leave your job

To retire

To Lose your Job:-

To be dismissed

To be fired

To get fired

To be sacked

To get the sack

To be made redundant.

Questions:

*What is your job / occupation /profession?

*What do you do?

*What do you do for a living?

*What sort of work do you do?

*Who do you work for?

Answers:

*I'm a teacher/student

*I work as a journalist

*I work in television/sales

- *I work with children/computers
- *I stay at home and look after the children
- *I'm a housewife
- *I'm self employed/I work for myself
- *I have my own business
- *I'm a partner in a law firm/an estate agent
- *I work for the council
- *I work from home
- *I work in an office/a restaurant/ a factory/a call centre

Employment Status

- *I've got a part time/full time job
- *I'm unemployed/out of work/ looking for a job
- *I'm not working at the moment
- *I do some voluntary work
- *I'm retired

Training and Work Experience

- *I'm training to be a manager /a nurse
- *I'm a trainee hotel manager
- *I'm on a course at the moment
- *I'm on work experience
- *I'm doing an internship



accountant(s)



baker(s)



barber(s)



barman (barmen)



builder(s)



butcher(s)



carpenter(s)



cashier(s)



chambermaid(s)



chef(s)



cleaner(s)



dentist(s)



doctor(s)



electrician(s)



engineer(s)



fireman (firemen)



fishmonger(s)



flight attendant(s)



hairdresser(s)



judge(s)



lawyer(s)



nurse(s)



optician(s)



painter(s)



photographer(s)



plumber(s)



policeman (policemen)



porter(s)



post[wo]man
(post[wo]men)



receptionist(s)



reporter(s)



sales assistant(s)



sales representative(s)



scientist(s)



secretary (secretaries)



surgeon(s)



tailor(s)



teacher(s)



technician(s)



vet(s)



waiter(s)



welder(s)

Self Check

Read the following job advertisements:



Picture 2.6

1. Needed: Full time secretary position available. Applicants should have at least 2 years experience and be able to type 60 words a minute. No computer skills required. Apply in person at United Business Ltd., 17 Browning Street.

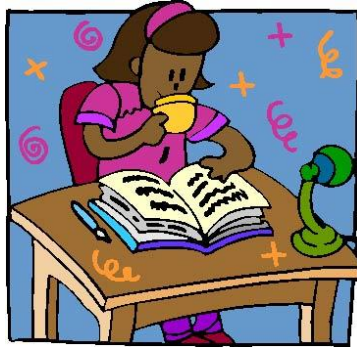
2. Are you looking for a part time job? We require 3 part time shop assistants to work during the evening. No experience required, applicants should be between 18 and 26. Call 366 - 76564 for more information.

3. Computer trained secretaries: Do you have experience working with computers? Would you like a full time position working in an exciting new company? If your answer is yes, give us a call at 565-987-7832.

4. Teacher Needed: Tommy's Kindergarten needs 2 teacher/trainers to help with classes from 9 a.m. to 3 p.m. Applicants should have appropriate licenses. For more information visit Tommy's Kindergarten in Leicester Square No. 56.

5. Part Time work available: We are looking for retired adults who would like to work part time at the weekend. Responsibilities include answering the telephone and giving customer's information. For more information contact us by calling 897-980-7654.

6. University positions open: The University of Cumberland is looking for 4 teaching assistants to help with homework correction. Applicants should have a degree in one of the following: Political Science, Religion, Economics or History. Please contact the University of Cumberland for more information.



Picture 2.7

Comprehension Questions

*Which position is best for these people? Choose ONLY ONE position for each person.

1)Jane Madison. Jane recently retired and is looking for a part time position. She would like to work with people and enjoys public relation work.

The best job for Jane is _____

2)Jack Anderson. Jack graduated from the University of Trent with a degree in Economics two years ago. He would like an academic position.

The best job for Jack is _____

3)Margaret Lillian. Margaret is 21 years old and would like a part time position to help her pay her university expenses. She can only work in the evenings.

The best job for Margaret is _____

4)Alice Fingelhamm. Alice was trained as a secretary and has six years of experience. She is an excellent typist but does not know how to use a computer. She is looking for a full time position.

The best job for Alice is _____

5) Peter Florian. Peter went to business school and studied computer and secretarial skills. He is looking for his first job and would like a full time position.
The best job for Peter is _____

6) Vincent San George. Vincent loves working with children and has an education license from the city of Birmingham. He would like to work with young children.
The best job for Vincent is _____

Conversational Openings

A: (It's) a great party / day , isn't it?
a lovely wedding
an interesting play

B : Yeah, really. The food / the weather is terrific.

A : My name is.....by the way

B : Hi, I' m.....

I go to(name of school) What school do you go to?

I work for.....(name of company) What company do you work for?



Picture 2.8

Jim : Great party, isn't it?

Bev : Yeah, really

Jim : By the way, my name's Jim Harris

Bev : Nice to meet you, I' m Bev Marshall

Jim : Sorry, what's your first name again?

Bev : Beverly, but please call me Bev.

Jim : What do you do, Bev?

Bev : I' m a graduate student at Columbia / I work for IBM

Jim : Oh, are you / do you? What are you studying?

Bev : Business. What about you?

Jim : I work for a Bank, in the International section.

Bev : Hmm. That sounds interesting

Jim : It's not bad.

APPLICATION ACTIVITY

Use vocational phrases when necessary.

Steps of Process	Suggestions
<ul style="list-style-type: none"> ➤ Collect all the necessary information and words to introduce your family and profession 	<ul style="list-style-type: none"> ➤ First read the instructions and explanations carefully. If you don't know the meaning of a word, look up the word in an English dictionary and learn its meaning. Try to understand the tenses of the verbs. Be sure that you understand the sentences correctly and pronounce them correctly
<ul style="list-style-type: none"> ➤ Prepare a family tree of your family using slides 	<ul style="list-style-type: none"> ➤ Arrange the parts of your presentation following the information given here ; be careful with the words and spelling.
<ul style="list-style-type: none"> ➤ Perform your presentation in the classroom 	<ul style="list-style-type: none"> ➤ Perform your presentation in the classroom and try to answer the questions asked by your peers.

At the end of this activity you will be able to give information about your family and profession and answer questions about your family and profession easily

CHECKLIST

If you have behaviors listed below, put (X) in “Yes” box for earned your the skills within the scope of this activity otherwise put (X) in “No” box.

Evaluation Criteria	Yes	No
1. Did you find out the words that you don't know?		
2. Did you look up the meanings of the words from the dictionary?		
3. Can you give information about your family?		
4. Can you talk about your profession?		
5. Can you talk about nnumbers, monts, days and dates?		
6. Can you communicate with the other people and ask personal questions about their families and professions?		
7. Do you know how to communicate with your peers?		
8. Do you know meaning of the words that you write about?		
9. Do you pronounce the words correctly?		
10. Do you use the suitable tenses in your sentences?		

EVALUATION

Please further review your "No" answers in the form at the end of evaluation. If you do not feel confident, repeat learning activity. If you say "Yes" to all questions, move onto the "Measuring and Evaluation".

MEASURING AND EVALUATION

READING

Michael lives in a house in Liverpool with his wife and their two daughters. He is a teacher and he works in a secondary school.

He always wakes up at 6:30 a.m. he has a shower, gets dressed and has breakfast at 7:00 a.m. he leaves the house at 7:30 a.m. and drives to school.

He starts classes at 8:30 a.m. he has a twenty-minute coffee break at 11:00 a.m. when he talks to colleagues and students. He always has lunch at 1:00 p.m. in the school canteen. Classes finish at 3:30 p.m. and the students go home. He then usually has a meeting with other teachers. His day at school usually finishes at 5 o'clock.

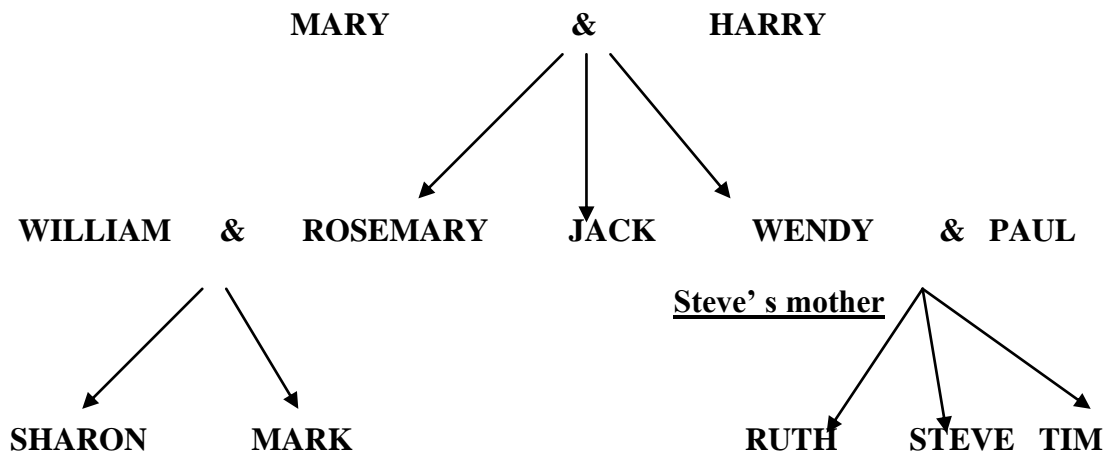
At 6 o'clock he sometimes goes to the gym or plays tennis. In the evenings he usually has dinner with his family at 7 o'clock and watches television. Later in the evening, he reads a book or works on the computer. He never goes to bed before 11 o'clock.

1. Complete the sentences with appropriate verbs from the text.

1. Michael.....in a house in Liverpool.
2. Hein a school.
3. He.....at 6:30 a.m.
4. He.....breakfast at 7:00 a.m.
5. He.....the house at 7:30 a.m.
6. He.....classes at 8:30 a.m.
7. He.....television in the evenings.
8. He.....a book at night.

2. Complete the family tree below

- | | |
|------------------------|-----------------------------|
| 1).....Steve's sister | 2)..... Steve's grandmother |
| 3).....Steve's brother | 4)..... Steve's grandfather |
| 5)..... Steve's aunt | 6).....Steve's uncle |
| 7).....Steve's mother | 8).....Steve's father |
| 9)Steve's cousin | |



3. Complete the sentences

Use;

- | | |
|---------------|---------------|
| Parents | Children |
| Grandson | Son |
| Grandparents | Grandchildren |
| Granddaughter | |

e.g Mary and Harry are Steve's grandparents

- 1) Ruth is Mary's
- 2) Wendy and Paul are Steve's
- 3) Ruth Steve and Tim are Paul's
- 4) Steve is Harry's
- 5) Ruth, Steve, Tim, Sharon and Mark are Mary's

4. Complete the table

Woman	Man
Mother	Father
1).....	Brother
2)Aunt
3).....	Son
4)Grandmother
5)Granddaughter
Cousin	Cousin

5. Tell your classmates or teacher about your family.

(If you have a family photograph, you may wish to show it to them.)

Example,

There are five people in my family.

(My mom, dad, older brother, younger sister and me.)

OR

My mother is a dentist. My father is a veterinarian. I have two brothers and one sister.

OR (while showing a picture)

This is my grandma... This is my dad... This is me, when I was 9 years old.

6. Ask your classmates about their families.

Listen and ask appropriate related questions.

How many brothers and sisters do you have, Tammy?

I just have one sister.

What's her name?

Faye.

How old is she?

She's seventeen.

7. Choose the correct word(s) to complete each sentence:

1) You look much _____ than you are.

a) young

b) younger

2) I'll _____ next month.

a) be 25

b) have 25

3) My grandfather _____ away (= died) last month.

a) went

b) passed

4) I'm _____. My husband is a doctor.

a) engaged

b) married

5) I'm the youngest of my _____ (= brothers and sisters).

- a) siblings
- b) offspring

6) I'm _____. I'm getting married next May.

- a) married
- b) engaged

7) I live _____.

- a) alone
- b) lonely

8) I don't have any _____.

- a) children
- b) child

9) I have two _____. We live in a three bedroom apartment.

- a) inhabitants
- b) roommates

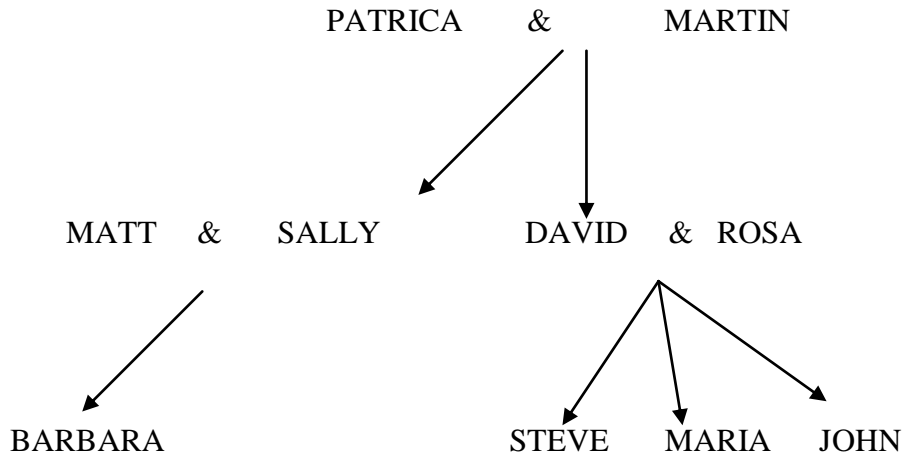
10) _____ is your son?

- a) How many years
- b) How old

EVALUATION

Please compare the answers with the answer key. If you have wrong answers, you need to review Measuring and Evaluation. If you give right answers to all questions, pass to the next learning activity

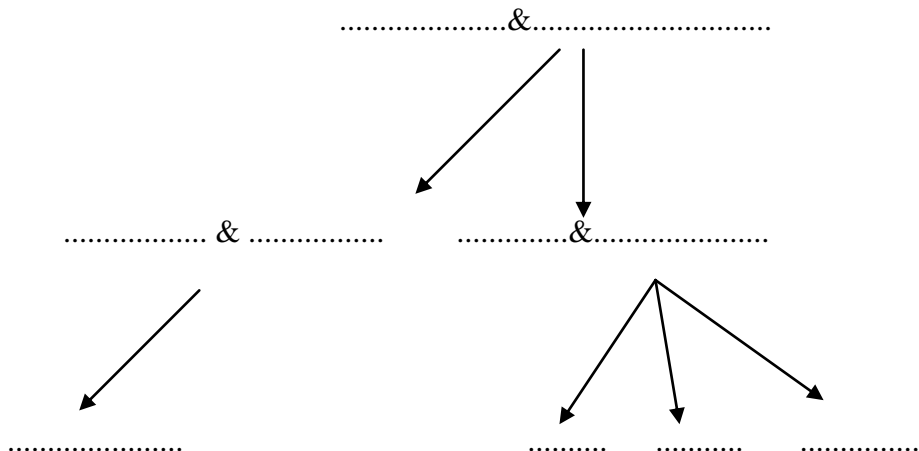
MODULE EVALUATION



1. Look at the family tree and complete the sentences.

- 1 Rosa is Maria's
- 2 Barbara is Maria's
- 3 Maria'sare Steve and John.
- 4 Steve'sis Patricia.
- 5 Rosa is Barbara's
- 6 David isuncle.
- 7 Sally'sare Maria's grandparents.
- 8 Matt isfather.
- 9sister is Sally.

2. Draw your family tree. In the boxes, write the family words and the people's names.



3. Write five sentences about your family.

Example : My father's name is David and my mother's name is Rosa.
Steve and John are my brothers and Barbara is...

- 1.....
- 2.....
- 3.....
- 4.....

4. Read the dialogue below and complete it with the questions from the box.

What's your first name?	What's your surname?
How do you spell it?	Where are you from?
Are you student?	How old are you?
What's your address?	What's your postcode?
What's your e- mail address?	What's your phone number?

R : Receptionist, M : Mario

R : Hello. Are you a new student?
M : Yes, I am.
R : Sit down, then. I' m just going to ask you a few questions.
M : OK.
R : Right¹.....
M : Mario.
R :².....
M : Benedetti.
R : Benedetti³.....
M : B-E-N-E-D-E- double T-I.
R : B-E-N-E-D-E- double T-I.OK.⁴.....
M : I' m from Italy. From Rome.
R :⁵.....
M : Yes I' m
R : And⁶.....
M : I' m 20.
R :⁷.....
M : In Rome?
R : Yes.
M : It's Via Foro 25.
R :⁸.....
M : Sorry?
R : Is there a postcode? You know, a number?
M : Ah yes. It's Rome 00132.
R : 00132. Great.⁹.....
M : It's mario.benedetti@hotmail.com.

R : And ¹⁰

M : My mobile number is 348 226 7341.

R : 348 226 7341. That's great, Mario. Thank you. Now come and meet the Director of Studies, we need to give you a test...

5. Complete the sentences with the words from the box.

What's How
From Are
Are What's
Your What's
Phone number

- 1) your first name?
- 2) your surname?
- 3)do you spell it?
- 4) Where are you
- 5)you a student?
- 6) How oldyou?
- 7)your address?
- 8) What'spostcode?
- 9)your e- mail address?
- 10) What's your

6. Have students choose a famous person, such as a pop star, film star, etc. They have 5 minutes in which to meet and introduce themselves to as many people as possible, saying who they are and where they come from. Afterwards ask sb. Who they met.

7. Reading

Catriona O' Reilly lives in London, England. She is originally from Cork, Ireland, but London is now her home. She is married and she one son.

Cork is lovely, but London has got something special. It's big and very cosmopolitan. There are people of all nationalities and there are many things to do. I love it.

I work as a DJ for a radio station called Capital City. I sometimes interview famous rock stars, which is exciting, but the job has its ups and downs. I always get up 4:00 a.m. because the radio program starts at 5:30 a.m. I finish work at 8:00 a.m. and drive home. My husband Matthew is an architect and he works at home. My son, Calum is three years old. When I get home I like to play with my son and go to the park. I also love cooking Indian food for my family and friends. Sometimes I get invited to parties at night where I have to interview musicians and singers. But I often go to bed at p.m. as I have an early start the next day!

Now write the questions for the answers below.

1. ?
She's originally from Cork, Ireland.
2. ?
He lives in London.
3. ?
She's a DJ.
4. ?
She always gets up at 4:00 a.m.
5. ?
Yes, she does. She loves London!

8. Complete the sentences with the correct word

1. How old Mark and Lucy?
2. Mark twelve years old.
3. Lucy ten years old.
4. How old you?
5. I thirteen years old.
6. How old Tony and Mary?
7. They are twins. They

..... sixteen years old.

8. How old Sara ?
9. Are you eleven years old? No, I

..... twelve years old

9. Fill in the European country to these words.

Country names are followed by adjective, person, language.

- 1..... - Albanian - Albanian – Albanian
- 2..... - British - British, Briton, Brit – English
- 3..... - Croatian - Croat – Croatian
- 4..... - Danish - Dane – Danish
- 5..... - Dutch - Dutchman – Dutch
- 6..... - English - Englishman – English
- 7..... - Finnish - Finn – Finnish
- 8..... - French - Frenchman – French
- 9..... - German - German – German
- 10..... - Greek - Greek - Greek

EVALUATION

Please compare the answers with the answer key. If you have wrong answers, you need to review the Learning Activity. If you give right answers to all questions, please contact your teacher and pass to the next module.

ANSWER KEY

SELF CHECK

1.4	<p>1) She's a fashion designer 2) He is an architect 3) They are going to lunch 4) Sarah 5) At 16 Victoria Street</p>
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LEARNING ACTIVITY-1

MEASURING AND EVALUATION

1	<p>1) Name 2) Country 3) Address 4) Phone Number 5) Age 6) Job 7) Married?</p>
2	<p>1) What's her name? 2) Where is she from? 3) What's her address? 4) What's her phone number? 5) How old is she? 6) What's her job? 7) Is she married?</p>
3	<p>1) No, she isn't 2) No she isn't 3) Yes, she is 4) No, she isn't 5) Yes, she is 6) No, she isn't 7) Yes, she is 8) Yes, she is</p>
4	Students' own answers
5	<p>1) b 2) e 3) c 4) a 5) f 6) d</p>
6	<p>1) 3 2) 5</p>

	<p>3) 4 4) 6 5) 2 6) 1</p>														
7	<p>Students' own answers (It helps build up longer sentences in short steps)</p>														
8	<p>1) My name is 2) meet 3) My 4) you</p>														
9	<table> <tr> <td>1) your</td> <td>8) my</td> </tr> <tr> <td>2) My</td> <td>9) his</td> </tr> <tr> <td>3) Your</td> <td>10) our</td> </tr> <tr> <td>4) our</td> <td>11) my</td> </tr> <tr> <td>5) its name</td> <td>12) my</td> </tr> <tr> <td>6) our</td> <td>13) that</td> </tr> <tr> <td>7) his</td> <td>14) your</td> </tr> </table>	1) your	8) my	2) My	9) his	3) Your	10) our	4) our	11) my	5) its name	12) my	6) our	13) that	7) his	14) your
1) your	8) my														
2) My	9) his														
3) Your	10) our														
4) our	11) my														
5) its name	12) my														
6) our	13) that														
7) his	14) your														
10	<p>1) at 2) in 3) at 4) on 5) on</p>														

LEARNING ACTIVITY-2

SELF CHECK

2.2	<p>1) Tuesday/ Saturday 2) On weekdays 3) I watch TV a lot on Fridays/... 4) I sleep a lot on Sundays 5) Tomorrow is /students' own answers) 6) I like Saturdays 7) I hate Mondays 8) My birthday is on.../it is on....</p>
2.4	<p>1) 5 2) 6 3) 2 4) 3 5) 1 6) 4</p>

MEASURING AND EVALUATION

1	<ul style="list-style-type: none"> 1) lives 2) works 3) wakes up/gets up 4) has 5) leaves 6) arrives 7) watches 8) reads
2	<ul style="list-style-type: none"> 1)Ruth 2)Tim 3)Rosemary 4)Mary 5)Harry 6) Wiliam 7) Wendy 8) Mark and Sharon
3	<ul style="list-style-type: none"> 1) Granddaughter 2) Parents 3) Children 4) Grandson 5) Grandchildren
4	<ul style="list-style-type: none"> 1)Sister 2)Uncle 3)Daughter 4)Grandfather 5)Grandson
5	Students' own answers
6	Students' own answers
7	<ul style="list-style-type: none"> 1)b 2)a 3)a 4)b 5)a 6)b 7)a 8)a 9)b 10)b

MODULE EVALUATION

1	1)mother 2) cousin 3) sister 4) grandson 5) aunt 6) Barbara's 7) parents 8) Barbara's 9) David's
2	Students' own answers
3	Students' own answers
4	1)What's your name? 2)What's your surname? 3) How do you spell it? 4) Where are you from? 5)Are you a student? 6)How old are you? 7) What's your address? 8) What's your postcode? 9)What's your e-mail address? 10)What's your phone number?
5	1)What's 2)what's 3)how 4)from 5) are 6) are 7) What's 8) your 9)What's 10) telephone number/address...etc?
6	Students' own answers
7	1)Where's she from? 2)Where does the writer live? 3)What's her job? 4) What time does she get up? 5) Does she love London?
8	1)are 2) is 3)is 4)are 5)am 6)are

	7) are 8) is 9) am
9	1) Albania 2) Great Britain/England 3) Croatia 4) Denmark 5) Holland/The Netherlands 6) Finland 7) France 8) Germany 9) Greece

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